

Podiatrists Registration Board of Tasmania

Renewal of Registration Policy

Policy Number 6/2002	Date Implemented 30/8/2002	Last Review 6/2005	Next Review 6/2008
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Section 36 of the Podiatrists Registration Act 1995 outlines requirements in respect of the granting of a new certificate of registration by the Board.

Podiatrists are expected to meet certain conditions in order to renew their registration.

- Podiatrists who have not actively practised podiatry in the preceding five (5) years must show that they would comply with requirements for entitlement for registration outlined in Section 21 of the Act.
- Should a podiatrist not meet the requirements of Section 21 then the Board may not issue a new certificate.
- Podiatrists who do not provide evidence of adequate professional indemnification will not be issued with a certificate. Evidence required by the Board is a certificate of currency or a letter from your employer stating that the organisation or business insurance arrangements cover the practice of the podiatrist.
- Podiatrists who do not intend to practice for the registration year may apply for an exemption from the requirement to hold professional indemnity arrangements.

The Board issues requests for podiatrists to apply for a new practicing certificate at least thirty (30) days prior to the due date of 31 December.

Podiatrists who have not actively practised podiatry in the preceding five (5) years must show that they would comply with requirements for entitlement for registration outlined in Section 21 of the Act. All details in the 'Assessment for Competency to Practice as a Podiatrist' should be completed and supplementary documentation provided.

The Board must issue a new certificate of registration to podiatrists who meet the above requirements and who have paid the annual fee prior to the due date. Where a podiatrist pays the annual registration fee after the due date but prior to 31 January of the following year they are liable for payment of the prescribed late fee (Section 36(3)).

Podiatrists who do not pay the annual registration fee and late fee by 31 January are removed from the Register and are not permitted to practice as a podiatrist. Should a podiatrist be removed under these circumstances, upon payment of the restoration fee, the Board is required to restore their name to the register.

The Board does not discount the annual fee in respect of any podiatrist renewing registration, who may not intend to practice in Tasmania for the entire registration year.

Podiatrists who do not meet the above requirements of the Board are to be removed from the Register in accordance with Section 36 of the Act.

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Chairperson