

# **Podiatrists Registration Board of Tasmania**

## **Information for Podiatrists Seeking Registration**

The Podiatrists Registration Board is responsible for maintaining a Registrar of Podiatrists including the granting of registration to podiatrists who meet requirements as outlined in the Podiatrists Registration Act 1995. The relevant requirements as detailed in the Act are:

### **1. Who may apply for registration?**

Section 19

A person may apply to the Board to be registered as a podiatrist if he or she has –

- (a) a prescribed qualification in podiatry; or
- (b) a qualification in podiatry that the Board considers to be at least substantially equivalent to a prescribed qualification; or
- (c) experience or training in the practice of podiatry that the Board considers to be at least substantially equivalent to a prescribed qualification.

### **2. Entitlement to registration**

Section 21

(1) An applicant is entitled to be registered as a podiatrist if the Board is satisfied that the applicant –

- (a) is eligible to apply for registration; and
  - (b) has sufficient physical capacity, mental capacity and skill to practise podiatry; and
  - (c) is of good fame and character; and
  - (d) has an adequate command of the English language; and
  - (e) is an Australian citizen or resides in a State or Territory of the Commonwealth.
- (2) Notwithstanding subsection (1), the Board may determine that an applicant is not entitled to be registered if it is not satisfied that the applicant, when practising, will have adequate professional indemnification arrangements.

### **3. Requirements of the Board**

Application of the above provisions of the Act results in the Board's requirements falling into two broad areas. Podiatrists who have current registration in another Australian State/Territory or New Zealand may apply under the Mutual Recognition Act 1992 or the Trans Tasman Mutual Recognition Act 1997.

The second area is a podiatrist who does not have current registration in another jurisdiction. These will usually fall into two groups; podiatrists who have completed a recent podiatry qualification who are seeking registration for the first time; and podiatrists who are from overseas (except New Zealand and the United Kingdom).

There are different application forms for these broad areas due to the different evidentiary requirements of the Board.

#### **4. National Police Check**

All applicants must provide a recent copy of a national police check (annulled record) obtained in the past 3 months. This can be obtained from any major Australian police station. An equivalent police check is also required for overseas applicants.

#### **5. Recency of Practice**

Podiatrists who have not actively practised podiatry in the preceding five (5) years must show that they would comply with requirements for entitlement for registration outlined in Section 21 of the Act. Full details are explained in Board policy 'Recency of Practice'. All details in the 'Assessment for Competency to Practice as a Podiatrist' should be completed and supplementary documentation provided.

#### **6. Completion of the Application Form and Provision of Supporting Information.**

Documentation that should accompany applications is as follows:

1. Application and Registration Fees
2. Proof of Identity, i.e. Drivers licence, passport, birth certificate, Certificate of Australian citizenship or other official identification, which includes a photograph. A Marriage certificate, statutory declaration or other document evidencing change of name (if applicable)
3. Two (2) recent passport type photographs with your signature on the back and certified on the back by a Justice of the Peace or a Commissioner for Declarations, as a true likeness
4. A copy (obtained in the past 3 months) of a National Police Check – Annulled Record
5. Proof of Qualifications, i.e. certified copy of qualifications and academic record if a new graduate.
6. Proof of Registration Status elsewhere, i.e. certified copy of current annual practising certificate from registration body elsewhere as well as a Certificate of Good Standing from your current or previous Registration body
7. Evidence that you have adequate professional indemnity cover (certificate of currency from your insurer or a letter from your employer stating that you are covered by their arrangements.
8. Two (2) Character references
9. Overseas applicants (except New Zealand and the United Kingdom) are expected to meet the requirements of the Australian Podiatry Council. A copy of a certificate issued by the Council should be provided as evidence.

#### **7. Fees**

The current fees are \$450 comprising:

\$150	Application Fee
\$300	Annual Fee

The Board discounts the annual fee for podiatrists who intend to practice for a short period due to locum arrangements or an application towards the end of the registration year.

### **8. Short Term Registrations**

- Applicants who wish to register for less than three months \$250 comprising \$150 application fee and \$100 annual fee
- Applicants who wish to register for between three to six months \$350 comprising \$150 application fee and \$200 annual fee.

### **9. Applications towards the end of the Registration Year**

- Applications received between 1 July and 30 September \$350 comprising \$150 application fee and \$200 annual fee.
- Applications received between 1 October and 31 October \$250 comprising \$150 application fee and \$100 annual fee.
- Applications received between 1 November and 31 December the full fee of \$450 applies but registration continues through to 31 December the following year.

### **10. Waived Fees – Australasian College of Surgical Podiatrists**

The Board has determined to waive the registration fees in relation to the education and training activities of Registrars and Fellows in Tasmania. In these circumstances registration would only be required for a short period of time whilst training is undertaken.

### **11 Interim Registration**

As the Board meets every three months the Registrar is empowered to grant provisional registration provided all the necessary documentation is received and it is expected that the Board would approve the application.

Interim registration usually continues until the next meeting of the Board where your application is considered by the Board.

### **10. Contact Details**

Any questions may be directed to:

Tony Sansom  
Registrar/Secretary  
Podiatrists Registration Board  
Phone: 62 491377  
Fax: 62 494292  
email: [secretary@podregtas.com](mailto:secretary@podregtas.com)