

**PODIATRISTS REGISTRATION BOARD
TASMANIA**

ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2009

Charter

The Podiatrists Registration Board is established under the provisions of the *Podiatrists Registration Act 1995* to exercise the functions, powers and objectives imposed in it under the Act. The Board must perform its functions and exercise its powers so as to:

- Ensure that podiatric services provided to the public are of the highest possible standard.
- Ensure that persons practice podiatry according to the highest professional standard.
- Guard against unsafe, incompetent and unethical podiatric practices.

Role of the Board

The Board is responsible for administering the *Podiatrists Registration Act 1995* including approving applications for registrations, maintaining a register of registered podiatrists and investigating any complaints or possible offences under the Act.

The Act outlines the following functions of the Board:

- to administer the scheme of registration;
- to supervise the practice of podiatry in this State;
- to investigate complaints and, as necessary, undertake disciplinary action against registered podiatrists;
- to prosecute offences against this Act;
- to monitor the standard and provision of podiatric services in this State;
- to monitor standards of education and training in podiatry;
- to advise the Minister on matters relating to this Act;
- such other functions as are imposed on the Board by this or any other Act or as may be prescribed.

Membership of the Board:

The membership of the Board as at 30 June 2009 were:

Member	Term
Ms Janice Mason (Chair), Podiatrist	3 years concluding 9 March 2009
Mr. David McKay, Podiatrist	3 years concluding 9 March 2009
Ms Toni Nash, Podiatrist	3 years concluding 25 May 2011
Ms Sarah Piggott	3 years concluding 27 April 2011

During the year Kay Gunn resigned from the Board as she is no longer resident in Tasmania. Janice Mason and David McKay have continued in their terms as provided under the *Acts Interpretation Act 1931* until new appointments are finalized.

Registration Policy

An important role of the Board is to ensure that persons practising podiatry in Tasmania have the appropriate training and qualifications. The categories of podiatrists who meet these requirements are:

1. Podiatrists who have successfully completed a current undergraduate course from an Australian School of Podiatry.
2. Podiatrists who are currently registered in another Australian State in accordance with Mutual Recognition Legislation.
3. Podiatrists registered in New Zealand in accordance with Trans-Tasman Mutual Recognition.
4. Other overseas trained podiatrists who have completed requirements prescribed by the Australian Podiatry Council.

Activity Report 2008-09

Board Meetings

The Board met six times during the year and the number of meetings attended by each Board member were:

	Number of Meetings Attended
Ms Kay Gunn	3
Ms Janice Mason	6
Mr. David McKay	6
Ms Toni Nash	6
Ms Sarah Piggott	5

Australian and New Zealand Council of Podiatry Registration Boards

The Board continued to participate in the activities of the Australian and New Zealand Council of Podiatry Registration Boards (ANZCPRB). The role of the ANZCPRB is to

- Assist Boards in Australia and New Zealand to carry out their functions by sharing information, knowledge, expertise and experience;
- Initiate, develop and monitor the implementation of policies and procedures that are of national significance and which require cooperative action by the Registration Boards;
- Be responsible for consulting with other stakeholders on issues of national significance.

Australian and New Zealand Podiatry Accreditation Council (ANZPAC)

ANZPAC is an independent organisation to assess and accredit podiatric education programs that provide eligibility for registration as a podiatrist in Australia and New Zealand. David McKay is the Board's representative on the ANZPAC Board of Management.

A report of the Podiatry National Accreditation was considered by the Council and it has undertaken further work to progress this. Changes to the constitution were agreed with an Accreditation Committee and an Overseas Qualifications Assessment Committee formed to manage the two key roles of the Council. A strategic plan has been developed to guide further work.

Health Ministers have recently assigned the accreditation function for the Podiatry Board of Australia to the ANZPAC.

National Registration and Accreditation

The Board has participated in the ongoing consultation in the implementation of a national registration and accreditation scheme from 1 July 2010 as agreed by the Council of Australian Governments. Board members have participated in a number of forums throughout the year and are represented on the Department of Health and Human Services Tasmanian Liaison Group that meets regularly.

Board Web Site

The Board has a web site that provides comprehensive information about its activities that is of interest to both podiatrists and the general public. The web address is www.podregtas.com.au. The following framework indicates the range of information available through the website.

- The role of the Board and purpose of regulation.
- Registration requirements and how to apply for registration.
- Explanation of podiatry and links to other registration boards and professional organisations.
- Publications including annual reports, circulars and board policies.
- A list of currently registered podiatrists.
- How to make a complaint to the board.

Disciplinary

The Board received three complaints during the year of which two were open as at 30 June 2009.

Expansion in Access to Scheduled Drugs

John Ramsay and Associates has been appointed by the Board and the Australian Podiatry Association - Tasmania to develop a submission to the Minister for Health and Human Services seeking to amend the *Poisons Act 1971* and the *Podiatrists Registration Act 1995* to enable prescribing by podiatrists and expanded access to scheduled drugs in Tasmania.

Meetings have been held with the Department of Health and Human Services and there has been ongoing liaison with the Podiatrists Board of Victoria who has provided approval for the Board to use their submission to assist in the development of the Tasmanian proposal.

Training in Allied Health Assistance – TAFE Tasmania

The Board liaised with TAFE Tasmania regarding a proposed course in Allied Health Assistance. The Board's concern relates to the occupational description of podiatry assistants proposed in the course given the possibility that persons with the qualification may work in the aged care industry but not necessarily in a podiatry assistant role or supervised or supported by a podiatrist.

Advice of Indemnity Arrangements and Steriliser Calibration

The Board continues to require podiatrists to provide evidence of professional indemnity insurance arrangements as a condition of registration. The response from podiatrists to the request for this documentation during 2008 was pleasing with all practicing podiatrists providing this information.

Policy Development

The Board has developed Guidelines for Podiatrists who supervise Podiatry Assistants or Footcare Assistants which is available on the Board website.

Freedom of Information Act Requests

No application for information under the Freedom of Information Act was made to the Board during the reporting year.

Registration Fees:

Statutory fees charged for the Board's services were unchanged as follows.

Application Fee	\$150
Annual Fee	\$300
Late Fee	\$60
Restoration Fee	\$150

The Board discounts the annual registration fee in respect of applications for registration received after 30 June. Application fees are waived for registrars of the Australian College of Podiatric Surgeons who are undertaking supervised training in Tasmania.

Finance:

A copy of the Annual Financial Statement is attached. The increase in sitting fees is due to additional Board activities and was distributed between Board meetings (\$6,500), ANZCPRB and ANZPAC activities (\$1,800) and national registration consultations (\$800). The deficit of \$4,300 was in line with the budget for the year. The budget for 2009-10 is outlined below – the additional payments largely reflect additional activities required to facilitate transition to the new arrangements under the Podiatry Board of Australia by 30 June 2010.

Budget 2009-10

Receipts	\$
Applications	5,000.00
Renewals	21,000.00
Input Tax Credits	3,000.00
Bank Interest	1,000.00
Total Receipts	30,000.00
Payments	\$
Sitting Fees	12,000.00
Travel and Accommodation	5,000.00
Web Site Development & Support	500.00
Audit Fees	700.00
ANZCPRB & ANZPAC	2,300.00
Disciplinary	2,500.00
Proposal for Scheduled Drugs	5,000.00
Bank Charges	200.00
Honorarium	14,000.00
Miscellaneous	1,000.00
Merchant Charges	700.00
Total Payments	43,900.00

Register of Podiatrists**Reconciliation of Additions and Removals from the Register**

Total on Register as at 1 July 2009		75
Additions		
Applications Approved	7	
Restorations	1	8
Removals		
Non-payment of annual fees	4	
Expiry of short-term registration	1	5
Total on Register as at 30 June 2009		78

Profile of Registered Podiatrist

	01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09
Applications & restorations approved	10	12	14	11	16	18	11	7
Podiatrists Registered as at 30 June	61	59	68	69	71	72	75	78

Demographic Profile as at 30 June 2009

Gender

Male 29, Female 49

Age

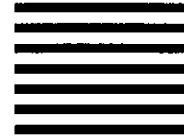
20-29 years 23
30-39 years 24
40-49 years 16
50-59 years 11
60 years an over 4

Region of Registered Address

Southern Tasmania 38
Northern Tasmania 17
North Western Tasmania 17
Interstate/Overseas 6

Contact Details of the Board:

Tony Sansom
Secretary
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Claremont TAS 7011
Phone 62 491377
Fax 62 494292
Email secretary@podregtas.com
Website www.podregtas.com.au



Wise Lord & Ferguson

advice to advantage



Chartered Accountants

Independent audit report to members of the Podiatrists Registration Board

Scope

The financial report is a special purpose financial report and comprises the Annual Financial Statement of the Podiatrists Registration Board of Tasmania, for the year ended 30 June 2009.

The Board members are responsible for preparing a financial report that presents fairly the financial position and performance of the Board. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report. The Board has determined that the accounting policies used are consistent with the financial reporting requirements of the Podiatrists Registration Act 1995 and are appropriate to meet the needs of the members. These policies do not require the application of all Accounting Standards and other mandatory financial reporting requirements in Australia. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for distribution to the members for the purpose of fulfilling the financial reporting requirements under the Podiatrists Registration Act 1995. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We conducted an independent audit of the financial report in order to express an opinion on it to the members of the Registration Board. Our audit was conducted in accordance with Australian Auditing Standards in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents a true and fair view of the Board's financial position, and of its performance as represented by the results of its operations and cash flows.



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Partners: Peter Beven, Harvey Gibson, Danny McCarthy, Douglas Thomson,
Joanne Doyle, Stuart Clutterbuck, Ian Wheeler, Dean Johnson, Marg Marshall
Managers: Sharon Breen, Alicia Leis, Melanie Richardson, Nick Carter,
Paul Lyons, Kate Barnes, Simon Jones

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the disclosures used and the reasonableness of significant accounting estimates made by the committee of management.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

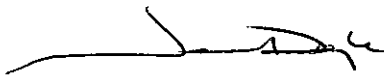
We performed procedures to assess whether the substance of business transactions was accurately reflected in the financial report. These and our other procedures did not include consideration or judgement of the appropriateness or reasonableness of the business plans or strategies adopted by the committee of management of the association.

Independence

We are independent of the Board, and have met the independence requirements of Australian professional ethical pronouncements.

Audit opinion

In our opinion, the financial report presents fairly the financial position of the Podiatrists Registration Board as at 30 June 2009, and the results of its operations for the year then ended.



JOANNE DOYLE
PARTNER
WISE LORD & FERGUSON

160 Collins Street, Hobart

Date: 28th August 2009

Podiatrists Registration Board of Tasmania

Annual Financial Statement for the Year ended 30 June 2009

Cash Receipts	2008/09 \$	2007/08 \$	Cash Payments	2008/09 \$	2007/08 \$
Balance from last Account	47,370.95	39,484.82	Secretarial Services	10,300.00	9,800.00
Application Fees	3,500.00	4,550.00	Audit Fees	650.00	550.00
Renewal Fees	21,420.00	20,110.00	Sitting Fees	9,100.00	5,400.00
GST Received from ATO	1,854.00	1,471.00	Disciplinary	750.00	0.00
Interest	1,503.27	2,585.77	ANZPAC Fees	1,870.00	1,281.00
GST Collected for ATO	0.00	77.64	Web Site Development	383.64	234.55
Other	0.00	776.43	Travel, Accommodation, Meals	4,416.16	2,306.17
			Drugs Submission Consultancy	1,636.25	0.00
			Bank Charges	164.15	169.65
			Other Expenses	655.00	0.00
			GST paid to suppliers	2,055.90	1,353.89
			Merchant Charges	652.20	589.45
			Balance to next Account	43,014.93	47,370.95
	75,648.22	69,055.66		75,648.22	69,055.66

Notes to and forming part of the Accounts

1. The financial statement has been prepared on a cash receipts and disbursements basis.
2. The only asset of the Board is the cash balance of \$43,014.93 as shown in the Statement.

Chairperson

Secretary